



# JOB OPPORTUNITY

CALIFORNIA STATE DEPARTMENT OF INSURANCE

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## SUPERVISING INSURANCE RATE ANALYST

**\$5,835 - \$7,047**

### MARKET CONDUCT DIVISION

**Field Rating & Underwriting Bureau**

**Sacramento, Los Angeles or San Francisco**

#### RESPONSIBILITIES:

The Supervising Insurance Rate Analyst will function as the Chief of the Field Rating and Underwriting Bureau, and will manage, supervise, and direct the work of field staff engaged in conducting rating and underwriting examinations of all insurers licensed in the State of California. The Bureau Chief manages the planning, organization, and resource utilization for the Bureau; responds to questions from staff regarding current interpretations of regulations; communicates with other bureaus and divisions; handles or delegates complaints about insurer practices; negotiates with company management to resolve major non-compliance issues; reviews examination reports; hires, trains, directs, and evaluates staff; and conducts special examinations, studies, or other work, as required. **Travel is required, both in state and out-of-state.**

#### DESIRABLE QUALIFICATIONS:

- Ability to provide direction and leadership.
- Must be able to communicate effectively and analyze administrative and technical problems.
- Must be able to develop effective working relationships with all levels of staff.
- Willingness to maintain an advanced working knowledge of insurance products, laws, practices, and procedures.

#### WHO MAY APPLY:

Applications will be accepted from current State employees at the Supervising Insurance Rate Analyst, those within transfer range, or individuals who have list eligibility. Training and Development Assignments will be considered for certain classifications only if necessitated for recruitment purposes. All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. ***All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the state application.***

#### APPLICATION PROCEDURE:

Send a completed standard State of California application to Teresa Foster, Department of Insurance, Human Resources Management Division, 300 Capitol Mall, Sacramento, CA 95814 **Please indicate Supervising Insurance Rate Analyst, Position Number # 413 222 4432 002 on the State application.** For additional information, please call Teresa Foster, 916-492-3423.

**FINAL FILING DATE:**      **April 22, 2013 – Close of Business**

**NOTE:**      **Interested Individuals, including list eligibles, must submit applications in order to be considered for this position.**

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#### DO NOT SUBMIT APPLICATIONS TO CalHR

AN EMPLOYER OFFERING EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

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